

# REGISTRATION FORM

# GENERAL INFORMATION

I wish to attend the “**OSH Coordinator for Mining & Quarrying Industry 2024**” from 29 July - 2 Aug 2024.

Name: .....

I/C No: .....

Date of Birth: .....

IQM Membership No (if any): .....

Company Name: .....

Address: .....

.....

.....

Position Held: .....

Telephone: ..... Fax: .....

Email: .....

Enclosed is RM..... payable to “**Institute**

**of Quarrying Malaysia Bhd**”

**Online transaction can be made to:**  
**A/C No: 014187 208342 Maybank**  
*(kindly email bank transaction advise)*

For further information, contact the IQM Secretariat:

**INSTITUTE OF QUARRYING MALAYSIA BHD**

No. 23, Jalan Utama 1/7,

Taman Perindustrian Puchong Utama (Puchong Perdana),

Seksyen 1, 47100 Puchong, Selangor DE, Malaysia.

Tel: 03-8062 4194/5 Fax: 03-8061 8258

Email: admin@iqm.com.my Website: www.iqm.com.my

Date: .....

Signature & Chop

*(Please photocopy the Registration Form if required)*

## A. Registration Fee

Member : RM 2100  
Non-Member : RM 2250  
Government Officers : RM 2100

**Early Bird**  
**(before 15/7/2024)**  
RM 1950  
RM 2100  
RM 1950

## Group discount

A discount of five percent (5%) on the registration fee will be given to a group of 2 or more participants for the course.

## HRD CORP CLAIMABLE COURSE

This is inclusive of course materials, morning and afternoon tea and lunch.

## B. Course Size

Participation is limited to not more than 30 persons and will be based on first-come first-served basis.

## C. Accommodation

You may arrange your accommodation with the following hotels:

- |                                    |             |
|------------------------------------|-------------|
| 1) Sri Puchong Hotel               | 03-80623373 |
| 2) Green Hotel                     | 03-80686666 |
| 3) Four Points By Sheraton Puchong | 03-58918888 |
| 4) Hilton Garden Inn Puchong       | 03-80841299 |

## D. Cancellation

A deduction of 50% of the Registration Fee will be made being handling charges for cancellation after confirmation by phone or facsimile. No refund shall be made for cancellation after the closing date of the course. A substitute is accepted.

## E. Examination

Participants will be required to sit for a 2 hour written examination upon completion of the course.

Exam Date: 2 August 2024 Time: 3.00pm - 5.00pm

## F. Closing Date

The closing date for registration is 15 July 2024.

*NOTE: Cheque enclosed with the Registration Form does not necessarily mean that you have been automatically accepted until official confirmation by the Institute of Quarrying Malaysia Bhd.*

# IQM Continuous Professional Development Programme

## HRD CORP CLAIMABLE COURSE



# OSH COORDINATOR FOR MINING & QUARRYING INDUSTRY 2024

CPD HRS: 24

**29 July - 2 August 2024**  
**Examination Date: 2 August 2024**

Organised by:



Supported by:



DEPARTMENT OF MINERALS &  
GEOSCIENCE MALAYSIA

to be held at

**INSTITUTE OF QUARRYING MALAYSIA BHD**  
23, Jalan Utama 1/7, Tmn Perindustrian Puchong Utama  
(Puchong Perdana), Section 1, 47100 Puchong, Selangor D.E.

INTERNATIONAL AFFILIATIONS:



## INTRODUCTION

The mining and quarrying profession have always been viewed as a challenging career due to the nature of the work, the complexity and the risks involved in getting the job done. The need for a well-structured occupational safety and health training program in mining and quarrying industry thus need to be emphasised for efficient, safe and sustainable work environment. The industry workforce should thus be technically competent and well conversant in safety and health skills and work procedures in order to minimise accidents and occupational health issues.

Under Occupational Safety and Health (Amendment) Act 2022 (Act A1648), Section 29A, an employer with five or more employees at his place of work needs to appoint an employee as an occupational safety and health coordinator. This means every mining and quarry operator need to send their personnel to be trained as OSH coordinator. In addition, the mining and quarry industry is required to comply with the requirement of Mineral Development Act 1994 and Quarry Rules regarding safety issues under Department of Minerals And Geoscience.

With the above requirements, Institute of Quarrying Malaysia revamped and improved the previous OSH course. This improved course is tailor made for the mining and quarry industry to meet the requirement of OSH (Amendment) Act 2022, Mineral Development Act and State Quarry Rules. This is a 5 days course with 3 days for OSH Coordinator module and 2 days for mining and quarrying safety module with an assessment after each module.

This OSH Coordinator module has been sent to the Department of Occupational Safety and Health and waiting for approval. The other subjects on safety and health in mining and quarrying will meet the requirements of the Department of Minerals and Geoscience for the appointment of mine or quarry manager.

## COURSE CONTENTS

- 1) OSH Awareness
- 2) Legislations
- 3) OSH Management System
- 4) Chemical Handling
- 5) Occupational disease
- 6) Road safety
- 7) HIRARC
- 8) Storage and Handling Materials
- 9) Design of Workstation
- 10) Machinery Safety
- 11) Wellbeing and welfare of Employees
- 12) Mineral Development Act and Quarry Rules
- 13) Safety Requirements in Mine and Quarry Operations

## COURSE METHOD

Course methods include combination of:

- Lectures
- Group Discussions
- Training Videos

## WHO SHOULD ATTEND

This course is to meet the needs of managers, engineers, supervisors, OSH coordinator, and other employees who are dealing with and responsible for the health and safety of workers in mining and quarrying industry. This course is a module of the 5 modular courses for the award of Quarry Manager's Certificate (QMC).

## TRAINERS

### **MAJOR ABD RAZAK BIN ABDUL MAJID ato RMAF (Retired)**

He graduated in Doctorate of Business Administration (DBA) from International Business of Scandinavia (IBSS), Denmark, Executive Master in Safety, Health & Environment from UNISEL-BRIC and Executive Diploma in Occupational, Safety and Health from IPD-OUM/NIOSH. He worked with Malaysian Armed Forces from 1979 to 2000. He was involved with Marine Construction projects (Breakwater, Deep Water Terminal, Kuantan Port and PAKA Quarry) and with INAI KIARA Sdn Bhd (2014 – 2015). He was supervising consultant for HSS Engineering Sdn Bhd and HSE Manager (AZRB) for construction projects and for mega projects under EKVE (2015 – 2017) and SUKE (2017 – 2018).

He is a certified OSH trainer and HRDF trainer.

### **MALEK ALANG MOHAMAD**

He graduated in MBA International Business University of East London, UK. He holds Diploma in Behavioural Based Safety from Aubrey Daniel Institute, US. Being a SHO for 23 years, he has worked in manufacturing plants, construction projects (KVMRT), Petronas RAPID Pengerang project, Petronas Gas plant project, gold mining, oil & gas petro-chemical, transportation, logistics, banking and office environment. Since 2017 he provides training and consultancy services. He is a certified OSH trainer and HRDF trainer.